

**CORONA LAURELWOOD HOMEOWNERS ASSOCIATION
REGULAR MINUTES
JANUARY 21, 2016**

MEETING NOTICE: Upon notice given and received, a Regular meeting of the Board for Corona Laurelwood Homeowners Association was held on January 21, 2016 at 6:00 PM, at Encore Property Management, 526 Queensland Circle, Corona, Ca. 92879.

CALL TO ORDER: The meeting was called to order at 6:00 PM by President Matt White.

ATTENDANCE: Directors Present: Matt White, President
Susan Beaver, Treasurer
Pat O'Herron, MAL

Directors Absent: 1

Management Present: Meghann Chisholm and Alec Robbie from Diversified Association Management.

OPEN SESSION: There were five members present for the Open Session. The session started at 6:01pm and ended at 6:22pm.

MINUTES: Upon a motion made by Pat, seconded by Matt, the Board approved the November 2015 Regular Session meeting minutes with three corrections.

FINANCIALS: The November and December 2015 financials were reviewed by the Board. The Board directed management to repost the Landscape Turf Removal Rebate to the correct account. The Board also wanted information on voided checks and a check that had not been cashed but was written on 6-1-2015. The Board approved a rollover of two CD's that were to mature on 2-12 and 2-18 of 2016. The rollover period was for one year. The Board also wanted information on an account with the name of a person that was no longer a homeowner. The 2015 draft audit was reviewed and approved for the final printing on a motion by Susan and a second by Pat. The Board directed management to send them the adjusted financials before the next Board Meeting. The November and December financials were accepted on a motion by Susan and a second by Pat.

MANAGEMENT REPORT: The Board reviewed the written report furnished by the management company. Alec reported on telephone calls he received from residents that included roof leaks, maintenance issues from vendors, parking complaints and irrigation leaks. Management was also asked to put Common Area Cameras on the agenda for next month, install the signs made by Hi-Signs, send work orders with the checks for signature to Susan and compare Rebel Landscape cost increases with last year's costs.

LANDSCAPE REPORT: The Board reviewed a proposal from Rebel landscape and proposed different bushes for the project. The proposal will be sent to Rebel for changes. The Board discussed the effects of the decreased irrigation in the complex and the changes that have been made in the complex over the last several months.

UNFINISHED BUSINESS:

The Board reviewed the progress on the slurry/asphalt/concrete work in the complex. Alec is to meet with the vendor representative for a walk to finalize the areas of work.

The Board requested an update on the satellite removal program for dishes that are not being used or are placed in the wrong area of their unit.

The Board reviewed bids for the yearly Reserve Study. The Board approved the bid from RDA for an on-site full study on a motion from Susan and a second by Pat.

The board discussed the Annual Meeting scheduled for next month.

NEW BUSINESS:

The Board reviewed several Architectural Applications. 1629-F Windmill was denied due to a lack of enough information for the Board to make a decision. 1171-A Stonepine had two requests, one for the replacement of windows to dual pane vinyl windows in the Almond color and one for the replacement of a patio cover. The owner had presented pictures, plans and a permit from the City of Corona. Both of the applications were approved by a motion by Susan and a second by Pat. 1637-F applied for the installation of a security door which can be black or almond. The application was approved by a motion by Pat and a second by Susan.

The Board reviewed a request to install a light at a garage with 5 panels of glass not 4 which is in the complex presently. The Board directed Alec to contact the owner and request 4 panels and no steeple.

The Board reviewed pictures sent by a homeowner that showed trash and a path through plants in the complex. The Board directed Alec to put the issue of a pedestrian gate/fence on the agenda for next month's meeting.

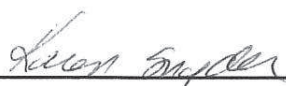
The Board reviewed a request for the reimbursement of a broken window. The resident suspects the landscaper of breaking the window by a rock from a lawnmower, but did not witness the event. The Board denied the request.

The Board also received two requests for reimbursements for the towing of vehicles in the complex. The Board reviewed the paperwork provided and found that the tows were appropriate and legal. The reimbursement requests were denied.


The Board requested that the following items be placed on next month's agenda: Security Cameras, Fencing to stop foot traffic, hot list for suspicious vehicles in complex.

ADJOURNMENT: With no further business to conduct, the Regular Meeting was adjourned at 7:32PM.

Respectfully submitted,



Secretary



Date