

**CORONA LAURELWOOD HOMEOWNERS ASSOCIATION
REGULAR MINUTES
NOVEMBER 29, 2016**

MEETING NOTICE: Upon notice given and received, a Regular meeting of the Board for Corona Laurelwood Homeowners Association was held on November 29, 2016 at the City of Corona Public Library.

CALL TO ORDER: The Regular Meeting was called to order at 6:00 PM by Pat O'Herron.

ATTENDANCE: Directors Present: Jeff Smith
Pat O'Herron
Salvador Lopez

Directors Absent: 0

Management Present: Alec Robbie from Diversified Association Mgmt.

OPEN SESSION: There were three members present for the Open Session. The session started at 6:00pm and ended at 6:21pm. Issues discussed were architectural applications and common area landscaping needs.

The Board voted to appoint the Board members to specific Board positions: President, Jeff Smith, Vice-President, Salvador Lopez, Secretary/Treasurer, Pat O'Herron.

MINUTES: The Minutes from November 11th and 17th 2016, were approved by a vote of 3-0.

FINANCIALS: The October and November 2016 financials were reviewed by the Board. Upon a motion by Pat and a second by Salvador the Board accepted the financials by a vote of 3-0. The Board directed Alec to approve the UBS recommendations for a 6 month period of time. The Board also approved the 'Draft Audit' by a vote of 3-0.

**MANAGEMENT
REPORT:**

The management company reviewed the work and inspections that had been done since the last Board meeting. The Board liked the Excel spread sheet of management work.

**UNFINISHED
BUSINESS:**

The Board reviewed with needs of the complex concerning the landscaping. The Board had requested bids from landscaping companies and discussed the proposals that were sent in. The Board requested that Alec set up a meeting with Five Star Landscaping for the landscaping maintenance of the complex. The Board and the management company will meet with them to have them understand the needs of the complex. Approval of their bid was not voted on.

The Board requested three bids for cement grinding/replacement of the sidewalks in the complex. The Board approved the bid from AMS Paving

by a vote of 3-0.
The Board reviewed an update from Salvador concerning the association Website.

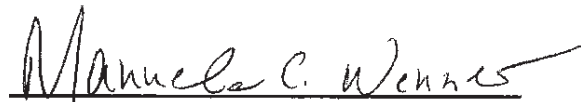
NEW BUSINESS:

The Board had requested bids for the lighting needs in the complex to be inspected, upgraded and wiring repaired if needed.
The Board requested a maintenance calendar to be included in the monthly Board Pac.
The Board reviewed 3 architectural applications:

CORRESPONDENCE: The Board reviewed correspondence and tabled a request for some signs to be placed in the common areas of the complex.

ADJOURNMENT: With no further business to conduct, the Regular Meeting was adjourned at 8:37PM.

Respectfully submitted,


Manuel C. Wenzel
Secretary

3-14-17
Date